



Procedures to register Hire Craft with the Seychelles Maritime Safety Authority

PROCEDURE	HOW VESSEL WAS ACQUIRED		
	Imported	Locally Purchased	Leased
Importation Approval Letter from Ministry of Finance	X		
Import Permit (SRC Declaration)	X		
Approval letter from SIB (Project Memorandum)	X	X	X
Certificate of incorporation (<i>if business is registered</i>)	X	X	X
Declaration of Ownership (<i>attached with the mail</i>)	X	X	X
Bill of Sale		X	
Lease agreement between two parties of the vessel which is being leased for charter			X
Survey report local (<i>independent surveyor approved by SMSA</i>)	X	X	X
Copy of Insurance cover	X	X	X
Survey application form (<i>attached with mail</i>)	X	X	X
Copy of Registry Certificate	X	X	X

Key: X = Documents Necessary

N.B: If a new vessel was either bought or leased to be added to an already existing fleet of vessels, then it not would be necessary to have to project memorandum, but the other requirements will apply as per how the vessel was acquired. A letter in regards to additional vessel is also necessary.